



85-360

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. 85-360

RESOLUTION

TO AMEND RESOLUTION NO. 85-306 RELATING TO THE RETENTION PERIOD FOR DOCUMENTS AND OTHER RECORDS.

WHEREAS, Resolution No. 85-306 provided that the departments and agencies of the City and County of Honolulu be authorized to destroy certain obsolete records at the end of specified retention periods; and

WHEREAS, the said Resolution No. 85-306 expressly excluded from its provisions all personal injury and property damage documents pending further review by the Council; and

WHEREAS, the Council has reviewed the matter and concluded that personal injury and property damage documents should be retained for a minimum of six years; now, therefore,

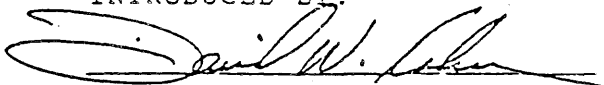
BE IT RESOLVED by the Council of the City and County of Honolulu that Resolution No. 85-306 be amended to provide that the retention period for personal injury and property damage documents be six years from the time such documents are generated; and

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24:19

RESOLUTION

BE IT FINALLY RESOLVED that the Clerk be, and he is, hereby directed to transmit copies of this resolution to Frank F. Fasi, Mayor, City and County of Honolulu, and to Roberta A. Cabulong, Director, Municipal Reference and Records Center.

INTRODUCED BY:



Councilmembers

DATE OF INTRODUCTION:

November 6, 1985
Honolulu, Hawaii

(OCS/103085/ec)

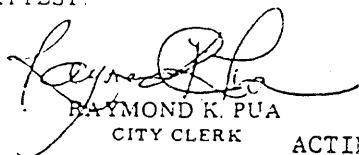
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CITY COUNCIL

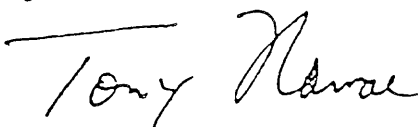
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

I hereby certify that the foregoing RESOLUTION was adopted by the COUNCIL OF THE CITY AND COUNTY OF HONOLULU on the date and by the vote indicated to the right.

ATTEST:



RAYMOND K. PUA
CITY CLERK



TONY NARVAES
ACTING CHAIR & PRESIDING OFFICER

November 6, 1985

ADOPTED MEETING HELD			
November 6, 1985			
	AYE	NO	A.E.
BORNHORST			
COO			
FAWCETT			
KAHANU			
NARVAES			
MINK			

Reference:

Report No. GROCR-921

Resolution No.

85-360